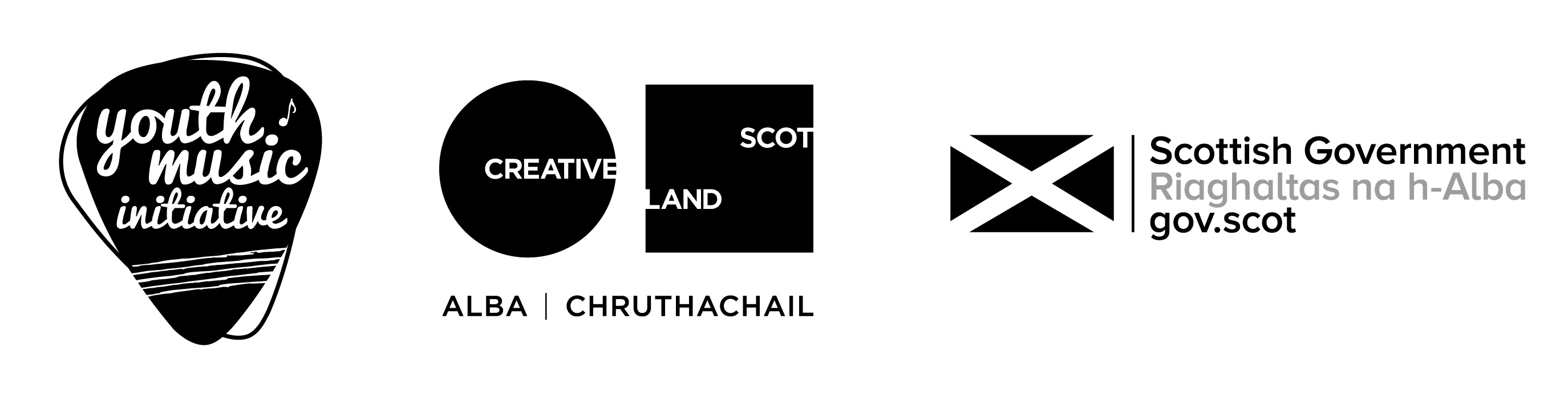
Youth Music Initiative

Training & Continuing Professional Development (CPD)

Application Form

Please read the guidelines before completing this form

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| **SECTION 1 – Applicant information** | | | | |
| Name of Organisation (if applicable) | |  | | |
| Title | |  | | |
| First Name | |  | | |
| Surname | |  | | |
| Job Title | |  | | |
| Address | |  | | |
| Town/City | |  | | |
|  | |  | | |
| Postcode | |  | | |
| Phone; Work: | |  | | |
| Mobile: | |  | | |
| Email | |  | | |
| Details of any special communication or physical needs | |  | | |
| Amount applied for | | £ | | |
| Total project cost | | £ | | |
| Project Start Date: | |  | | |
| Project End Date: | |  | | |
| Applicant Status | | | | |
| Organisation |  | Charitable Organisation |  | Other: (Please Specify) |
| Individual |  | Limited Company |  |  |
| Have you previously **successfully** applied to the YMI CPD Fund? | | | | |
| Yes |  | No |  |  |
| If yes, in which years did you receive funding? | | | | |
| **Please briefly tell us briefly about the work that you do** (100 words max) | | | | |
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| **SECTION 2 – Project-specific Questions and Criteria** |
| **1. Please describe the proposed training to be undertaken.** |
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| **2. Please describe how your project will develop professional practice, deliver the intended outcome of this fund and how this will benefit young people in their music-making activities?** |
|  |
| ***Organisations/networks only (200 words max)***  **3. Please describe:**  **- how you have considered all your staff/members/participants**’ **training requirements and detail who will undertake training. (if online training, detail how you will prioritise access for those working on out of school music projects)**  **and**  **- if delivering an online training programme, what research you have done to ensure it will not duplicate any existing programme** |
|  |
| **Organisations/networks only (200 words max)**  **4. Please describe the methods, employees or third party professionals to be employed if you are applying to design and deliver training** |
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| **Organisations/networks only (200 words max)**  **5. Please describe how the training and CPD will be managed** |
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| **SECTION 3 - Budget** | | |
| * Include all planned income and expenditure within the form * Provide details of partnership funding, 10% cash or in kind minimum of total project cost * Clearly mark any unconfirmed partnership income * Ensure total income and total expenditure figures match | | |
| **INCOME** | CASH | IN KIND |
| Creative Scotland Investment Requested |  |  |
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| **SUB TOTALS** |  |  |
| **TOTAL INCOME | CASH + IN KIND** |  | |
|  | | |
| **EXPENDITURE** | CASH | IN KIND |
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| **SUB TOTALS** |  |  |
| **TOTAL EXPENDITURE | CASH + IN KIND** |  | |
| Please describe how you have calculated any in kind income/expenditure | | |
|  | | |

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| **SECTION 4 - Supporting documents and materials checklist** | |
| Please mark the relevant boxes below indicating that you have attached all the necessary documents**. Please note that if you do not provide all of the additional required information attached to your email, it will delay the decision on your application** | |
| A PDF or web link to details of the proposed training |  |
| CVs of those undertaking the training |  |
| CVs of those delivering the training (Organisations/networks only) |  |
| A copy of your child protection policy (Organisation/networks only) |  |
| Creative Scotland equalities monitoring form (Download [HERE](https://www.creativescotland.com/resources/our-publications/funding-documents/equalities-monitoring)) |  |

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| SECTION 5 – Statement and signature | | | |
| I declare this information to be accurate. I am authorised to apply for this investment. I have read the guidelines. | | | |
| Name |  | Date |  |
| Position (if relevant) |  | Signature |  |
|  | | Please type your name or include an electronic signature in this box | |

Submit your completed application form with the additional supporting documents and materials to: [ymitraining@scottishmusiccentre.com](mailto:ymitraining@scottishmusiccentre.com%252525250D)

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| --- | --- |
| **FOR SCOTTISH MUSIC CENTRE USE ONLY** | |
| Reference Number | Date Received |
|  |  |